

GREEN SKILLS ACADEMY

Retrofit SWAP (LGSA)

Course Information Sheet



Retrofit is an exciting emerging market that is creating rewarding careers for thousands of people, with over 400,000 new entrants to the sector needed by 2030. Anybody currently working in this sector or thinking of working in it in the future would benefit from holding the Level 3 Award in Energy Efficiency for Older and Traditional Buildings, to fully access all UK-based retrofit projects, no matter the age or historical value of the building.

Modules covered as part of pre-employment and technical skills training aspect include:

- Evaluating the Options for Introducing Energy Efficiency Measures to Older and Traditional Buildings
- Make Recommendations and Provide Advice on the Introduction of Energy Efficiency Measures to Older and Traditional Buildings
- Recognising the Age, Nature and Characteristics of Older and Traditional Buildings
- How to undertake energy assessments in a safe, effective and professional manner
- The preparation and undertaking of an energy assessment
- How to produce and explain an Energy Performance Certificate (EPC) relating to a domestic property

Entry criteria

Good written and spoken English skills are required. The minimum English Language skills equivalent required are:

- *B1 level qualification (Home Office's list of recognised English tests)*
- *Functional Skills Level L1 in English and maths*

Students will complete an English, Maths and Digital Skills initial assessment as part of the enrolment and registration process to assess suitability for the programme.

We will support students with any English, maths and Digital Skills needs as part of their programme.

Course duration and start dates

Course duration: 6 weeks plus 2 week for extension support

Course start dates: November 2025, January 2026, March 2026, May 2026 and July 2026

Attendance details

Days: Mondays and Wednesdays - e-Learning (self-study) / exams
Tuesdays, Thursdays, and Fridays - Classroom

	Homework and self-study: There are 6-8 days of self-study throughout the course, including exam prep and revision. Self-study is ESSENTIAL.
Assessment/exam arrangements	The programme is assessed via multiple assessment methods: • The Energy Efficiency qualification is assessed via an online, multiple-choice exam. • The Domestic Energy Assessment qualification is assessed via online multiple-choice tests, practical tasks (i.e. property surveys) and a portfolio of evidence • The Certificate in Self-Employment is assessed via online unit tests and set assignments.
Resources or equipment required for your course	Notebook, ruler, pen, pencil and a device (laptop) for online learning. *If you do not have access to a PC or laptop, access to PC or laptop is available at the centre.
Certification and Accreditation details	NOCN Level 3 Award in Energy Efficiency for Older and Traditional Buildings City and Guilds Level 3 Certificate in Domestic Energy Assessment OCNLR Level 1 Certificate in Health and Wellbeing Qualification
Industry Skills	In addition to the formal qualifications offered on this programme, a range of industry skills and qualifications required or desired by employers are offered to students to enhance their employment success and career prospects.
Personal and Professional Development	Students on this programme will benefit from dedicated Personal and Professional Development. These are skills that will enhance student's learning both personally and professionally.
Progression options	Further learning and courses at LSDN: ▪ Level 3 Certificate in Domestic Retrofit Advice ▪ Level 3 Diploma Managing Occupational Health and Safety (IOSH) ▪ Level 4 Award in Assessing Domestic Dwellings for Retrofit Further learning and courses outside of LSDN: ▪ Level 3 Certificate for Retrofit Assessors ▪ Level 5 Diploma in Retrofit Co-ordination and Risk Assessment
Career opportunities	Retrofit Coordinator, Retrofit Assessor, Retrofit Designer, Retrofit Evaluator, General Building Contractor, Subcontractor Specialists, Tradesperson, Architect, Building Surveyor (RICS), Architectural Technologist (CIAT), Project Manager, Quantity Surveyor, Structural Engineer, Services/Mechanical and Electrical (Design), Engineer (CIBSE), Site Manager/Agent, Contracts Manager, Clerk of Works, Builders' Merchants, Suppliers and Manufacturers, Building Control and Planning Authority.
Delivery organisation	London Skills & Development Network (LSDN)

Delivery locations

2nd Floor, Suffolk House, George Street, Croydon, CR0 0YN
Unit 3 Norfolk House, Wellesley Road, Croydon, CR0 1LH

Call or email

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